

REGISTRATION TYPES

There are two types of registration.

1. Registration dedicated to exchange students. It includes ERASMUS courses only, all taught in English.
2. Registration to our full time BA and MA Programs courses, also taught in English, available for exchange students, subject to availability.

ABOUT ERASMUS COURSES

This semester we have prepared 45 courses dedicated to exchange students. All the courses are taught in English. They are seminars, lectures and workshops, all in the field of political science and international relations. We are strongly encouraging you to join them!

ABOUT FULL-TIME BA/MA PROGRAM COURSES

Courses with codes UPIR-, GPIR- and ANG- are dedicated to our full-time BA/MA program students, which means they have priority during registration.

You are very welcome to join these courses, as they are taught in English.

However, please remember that you will not be able to register via USOSweb. This must be done by the Section for Cooperation and Research Programmes at the Faculty of Political Science and International Studies.

IMPORTANT DATES

22/01 (Monday)- 11/02 (Sunday) - registration to ERASMUS courses via USOSweb

19/02 (Monday) - 8/03 (Friday) - Add/ Drop period, registration via swzmpb@uw.edu.pl

19/02 (Monday) - beginning of summer semester, first day of classes

	ERASMUS COURSES	REGULAR COURSES AT THE FACULTY OF POLITICAL SCIENCE AND INTERNATIONAL RELATIONS
Registration dates:	22/01 (Monday)- 11/02 (Sunday)	19/02 (Monday) - 8/03 (Friday) - until 2pm
Registration via:	USOSweb	Agnieszka Matuszewska swzmpb@uw.edu.pl
Courses codes:	2100-ERASMUS	UPIR-, GPIR- and ANG-

	2101-ERASMUS 2102-ERASMUS 2103-ERASMUS 2104-ERASMUS	
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PROCEDURE REGARDING REGISTERING TO FULL-TIME BA/MA PROGRAM COURSES

Here are the requirements you need to meet to be registered:

1. wait until the end of registration for BA/ MA students (we are not able to register you when the registration is ongoing)
2. contact professors expressing your interest in joining the course and asking for their approval to join
3. contact Section for International Cooperation and Research Programmes: swzmpb@uw.edu.pl and forward the email with professor's approval
4. in the email to swzmpb@uw.edu.pl provide your name, surname, student ID, name of the course, and, preferably, the code of the course
5. you will be informed via email if we registered you successfully to the course (late applications may be subject to rejection as we provide only several places for Erasmus students on these courses).

Here are the requirements you need to meet to be registered to **FULL-TIME BA/MA PROGRAM COURSES**:

1. wait until the end of registration for regular students (we are not able to register you when the registration for our regular students is ongoing)
2. contact professors expressing your interest in joining the course and asking for their approval to join
3. contact Section for International Cooperation and Research Programmes: swzmpb@uw.edu.pl and forward the email with professor's approval
4. in the email to swzmpb@uw.edu.pl provide your name, surname, student ID, name of the course, and, preferably, the code of the course
5. you will be informed via email if we registered you successfully to the course (late applications may be subject to rejection as we provide only several places for Erasmus students on these courses).

ADD/ DROP PERIOD

Add/ drop period is the time during which you can change your courses.

This semester the add/ drop period will take place from **19/02 (Monday) to 8/03 (Friday) until 2pm.**

Please note that after 'add/drop period' you will not be able to register to or unregister from courses.

HOW CAN I REGISTER/ UNREGISTER DURING THE 'ADD/DROP' PERIOD?

During the add/drop period you will not be able to register/ unregister in USOSweb, as the registration in the system is officially over.

This must be done by the Section of International Cooperation and Research Programmes.

The procedure regarding 'add/drop' period is as follows:

1. contact swzmpb@uw.edu.pl,
2. in the email provide your student ID, the name of the course and, preferably, the code of the course,
3. you will be informed via email if we registered you successfully to the course.

MEETINGS

On 1st February (Thursday) at 11am local time we are organizing an online meeting for exchange students. We will answer all your questions and welcome you to the Faculty. I hope many of you will be able to join it.

You can join the meeting [here](#) or via your Zoom application:

- Meeting ID: 937 9730 5161
- Entry code: 230023

During the first week of your stay in Warsaw we will organize an on-site welcome meeting at the Faculty. You will be informed about the exact date soon.

IRO WEBINARS

I also strongly recommend you to join a webinar about registration in USOSweb, organized by our main International Relations Office.

The meeting will take around half an hour. **Both webinars will cover the same topics and there is no need to attend both of them.**

The webinars will be organized on:

- Monday, January 15th (at 10:00 am Warsaw time),**
- Wednesday, January 17th (at 14:00 pm Warsaw time).**

USEFUL LINKS

- [List of Mobility Coordinators at the University of Warsaw](#)
- [Academic Calendar 2023/2024](#)
- [Registration dates at the University of Warsaw](#)